



NEW LENOX PUBLIC LIBRARY DISTRICT BOARD
PERSONNEL COMMITTEE MEETING
November 12, 2019

A special meeting of the New Lenox Public Library District Board of Trustees was called to order at 6:32 p.m. by President Tatro on Monday, November 12, 2019, at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois.

Present were Trustees: President Dr. Edward A. Tatro, Colette Loecke. Michelle Monbrod arrived at 6:38 pm.

Absent: Vice President Linda Evans

Staff present: Michelle Krooswyk: Director, Recording Secretary,

Audience to Visitors

- None

New Business

Director Evaluation: Director Krooswyk introduced the Core Values that all library staff are evaluated upon at the end of the fiscal year along with the staff evaluations that were used for the first time in FY2019. Krooswyk encouraged the Board to consider adopting these core values into next year's Director Evaluation. She also described the other numerically rated section entitled Job Specific Standards, which is unique to each position in the library. Director Krooswyk provided the full evaluation template for a Youth Services Manager to show them how the remainder of the evaluation is structured. Trustees discussed how to incorporate some of these ideas into the existing Director's evaluation format while ensuring objectivity. The committee decided to meet again on January 7 at 3:30 pm to work on this process more.

Adjournment

- Trustee Loecke moved and Trustee Monbrod seconded that the meeting be adjourned at 6:55 p.m. Motion passed by unanimous vote.

Michelle Monbrod, Secretary

Respectfully Submitted,
Michelle Krooswyk
Recording Secretary